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**EXPRESSION OF INTEREST**

**PREQUALIFICATION OF SUPPLIERS**

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**International Competitive Bidding**

**For**

**PREQUALIFICATION OF TRACTOR PARTS  
SUPPLIERS**

**Tender No.: 01 of 2022/23**

**Bid Issuance:** 11<sup>th</sup> April 2022

**Bid Closing:** 23<sup>rd</sup> May 2022

**Bid Opening:** 23<sup>rd</sup> May 2022



## SECTION 1: INVITATION TO TENDER

### EXPRESSION OF INTEREST FOR THE PREQUALIFICATION OF TRACTOR PARTS SUPPLIERS

#### TENDER No. 01 of 2022/23

The National Maize Corporation (NMC) is a Category A public enterprise under the Ministry of Agriculture, established through an act of parliament number 13 of 1985, mandated with the commodity trading in white maize, premium rice and sugar beans, and intends to apply part of the proceeds for eligible payments under the supply framework contracts for selected tractor parts suppliers for a period of two (2) years.

NMC invites sealed Bid Proposals from eligible legally registered Companies through Prequalification of Tractor Parts Suppliers. Tendering will be conducted through an **Expression of Interest** procedures specified in the Eswatini Public Procurement Act 7, 2011 and policies laid down by the Eswatini Public Procurement Regulatory Agency (ESPPRA). The Expression of Interest document can be downloaded from the ESPPRA website, [www.esppra.co.sz](http://www.esppra.co.sz), or collected from the NMC reception area.

Proposals must be hand delivered to the address below at or before 1000hrs, on the **23<sup>rd</sup> of May 2022**. Proposals shall be valid for a period of 120 days after the deadline of tender submission. Late Proposals will be rejected. Bid Proposals will be opened in the presence of the Tenderers' Representatives who choose to attend the tender opening at the Conference Room of the NMC Head Office in Matsapha, immediately after the closing time.

#### Location of Bid Submission:

**NMC OFFICE  
11<sup>TH</sup> STREET, MATSAPHA INDUSTRIAL SITE  
MATSAPHA, ESWATINI**

Tenderers should ensure signed and completed tenders are to be accompanied by the following documents:

1. Original Valid Tax Compliance Certificate
2. Copy of a Valid Trading Licence
3. A copy of Company VAT Registration
4. Police Clearance Certificates for Active Company Director
5. Certified copies of National IDs of Company's Directors
6. Latest Company Financial Statements
7. General Receipt (E500) for payment of the tender document
8. SABS Parts Approved Certificate
9. A fully signed document providing Power of Attorney (Annex 1)
10. A fully signed Declaration of Eligibility (Annex 2)

Tenderer All applications should be, marked and should be sealed on one envelope: and addressed to:

**THE ENTITY TENDER BOARD CHAIRPERSON  
National Maize Corporation  
Tender No.: 01 of 2022/23  
PREQUALIFICATION OF TRACTOR PARTS SUPPLIERS**



Requests for clarification must be in writing via email to [procurement@nmc.co.sz](mailto:procurement@nmc.co.sz) and [info@nmc.co.sz](mailto:info@nmc.co.sz). The Corporation will strive to promptly respond in writing via e-mail to any requests for clarification up until close of business on the 16<sup>th</sup> of April 2022.

***All public officers and politicians shall not participate as tenderers in this procurement as outlined in Section 60 of the Procurement Act of 2011.***

**CONFIDENTIALITY**

No part of this document may be disclosed verbally or in writing, including by reproduction, to any third party without the prior written consent of National Maize Corporation (NMC). This document, its associated appendices and any attachments remain the property of NMC and shall be returned upon request.



## SECTION 2: INSTRUCTIONS TO TENDERERS

### I. INTRODUCTION

The National Maize Corporation (NMC) is a category A public enterprise under the Ministry of Agriculture, established through an act of parliament number 13 of 1985, mandated with the commodity trading in white maize, premium rice and sugar beans, and intends to apply part of the proceeds for eligible payments under the framework contracts for Selected of Tractor Parts Suppliers for a period of two (2) years from July 2022 to June 2024.

### II. OBJECTIVE

The objective of the Expression of Interest is to solicit interested Tractor Parts Suppliers across the country and abroad to provide required tractor parts for Government Tractors monitored by National Maize Corporation.

### III. SCOPE OF WORK

The objective of the Pre-Qualification is to enable the Corporation to generate a list of potential Tractor Parts Suppliers capable of supply and delivery of the parts at NMC offices. The required tractor parts are for the **below listed trademarked tractors** procured by the Ministry of Agriculture of the Kingdom of ESwatini and they include the following;

1. Solis 60
2. Sonalika
3. Massey Ferguson
4. Kubota
5. New Holland
6. John Deer
7. Landini 7860
8. Atlas

### IV. ELIGIBILITY

In order to be eligible for selection, tractor part suppliers need to show evidence of the following;

1. Original Valid Tax Compliance Certificate
2. Copy of a Valid Trading Licence
3. A copy of Company VAT Registration
4. Police Clearance Certificates for Active Company Director
5. Certified copies of National IDs of Company's Directors
6. Latest Company Financial Statements
7. General Receipt (E500) for payment of the tender document
8. SABS Parts Approved Certificate
9. Company Profile
10. A fully signed document providing Power of Attorney (Annex 1)
11. A fully signed Declaration of Eligibility (Annex 2)

### V. EVALUATION CRITERIA



The evaluation criteria will be strictly **YES** or **NO** basis. Bid proposals completeness and responsiveness to the basic instructions and requirements of the tender document will obtain a **YES** and subsequently a **NO** if there is no document submitted or not as per instructions and requirements, the Tenderer will be disqualified.

## **VI. SHORTLISTED TENDERERS**

Tenderers who will be qualified shall be shortlisted and the Corporation shall conduct an onsite assessment to verify their presentation and assertions. Qualified tenderers will be offered a two (2) year framework contract once they have submitted their quotation/price list.

**ANNEX 1**



# POWER OF ATTORNEY

Signatories for companies must establish their authority by attaching a copy of the relevant resolution of the board of directors, duly signed by the chairman of the board, and dated, to this form. An example is shown below:

“By resolution of the Board of Directors at a meeting held

at \_\_\_\_\_

on: \_\_\_\_\_ 2022,

Mr. /Mrs. /Ms.: \_\_\_\_\_

has been duly authorised to sign all documents in connection with contract NMC/ ..... on behalf of:

(Name of tenderer):

\_\_\_\_\_  
(Block capitals)

Signed on behalf of Board of Directors (chairman):

\_\_\_\_\_

Date: \_\_\_\_\_

Signature of assignee: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_



# DECLARATION OF ELIGIBILITY

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*[All Tenderers must meet the following criteria, to be eligible to participate in public procurement. Tenderers must provide a signed declaration on their company letterhead in the following format. If the tender is being presented by a joint venture or consortium all members must sign the declaration]*

[>>> Name of Tenderer, Address, and Date>>>]

**To: The Chief Executive Officer  
National Maize Corporation (NMC)  
11<sup>th</sup> Street, Matsapha Industrial Site  
P.O. Box 1775  
Matsapha, Eswatini**

Dear Madam,

**RE: Tender Reference – NMC 01 of 2022-23**

In accordance with the eligibility requirements of the Procurement Regulations and the tender documents we hereby declare that:

- (a) We, including any joint venture partners or consortium partners, are a legal entity and have the legal capacity to enter into the contract;
- (b) We, further declare that we are not insolvent, in receivership, bankrupt or being wound up, our affairs are not being administered by a court or a judicial officer, our business activities have not been suspended and we are not the subject of legal proceedings for any of the foregoing;
- (c) We, declare that we have fulfilled our obligations to pay taxes and social security contributions;
- (d) We have not, and our directors or officers have not, been convicted of any criminal offence related to our/their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a contract within a period of five years preceding the commencement of the procurement proceedings; and
- (e) We do not have a conflict of interest in relation to the procurement requirement.

Authorized Signature: .....

Date: .....

Stamp:.....

